**COMMITTEE ON Academic Policy and Planning**

**MEETING MINUTES**

**MEETING DATE:** January 6, 2016

**LOCATION:** 309 Hawaii Hall

**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| BHATTACHARYA, Torsha | E | JOHNSON, Shannon | P | BUTLER, Marguerite  SEC liaison | E |  |  |
| COFFMAN, Makena | E | MCKIMMY, Paul | P | JUN, Soojin | E |  |  |
|  |  | IRVINE (SORENSEN),  Christine | P |  |  |  |  |
| ERICSON, David | P | STEPHENSON, Carolyn | P |  |  |  |  |
| GOSNELL, William | P | WARD, Cynthia | E |  |  |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER 3:10 p.m.** | Carolyn Stephenson called the meeting to order |  |
| **MINUTES** | Joint meeting with GEC. GEC members in attendance: Hokulani Aikau, Maria Stewart, Rufus Willett, Michael Nassir, Nori Tarui, Lisa Fujikawa, Miguel Felipe, Kiana Shiroma, Vicky Keough  Today’s Goal: to agree on changes for a finalized Foundations of Quantitative Reasoning (FQ) proposal this week.  Groups collectively discussed each revision suggested by CAPP at December meeting. A projector was set up so the collective could observe live editing, Christine Irvine projecting.  Hallmarks are what course is evaluated on; explanatory notes are provided for interpretation of hallmarks. Hallmarks will need to be assessed, and therefore assessment criteria need to be considered.  A final document was generated with general approval of both GEC and CAPP, excepting Carolyn’s reservations over not establishing a |  |

|  | Hallmark 5 based on WASC’s “ability to recognize the limits of mathematical/statistical methods”. |  |
| --- | --- | --- |
|  | Motion to approve the FQ document as edited in this meeting by Paul McKimmy, seconded by Shannon Johnson. 5 in favor, 1 opposed. Motion passed. |  |
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| **ADJOURNMENT** | Meeting adjourned at 4:40 pm |  |

Respectfully submitted by Paul McKimmy.

Approved on January 13, 2016 with 5 votes in favor of approval and 0 against, 3 abstained (due to absence)